

DNEAT GOVERNANCE MEETINGS SCHEDULE FOR 2023-2024

Last amended 20/09/2023

	Activity	Person(s) Responsible	Autumn Term 06/09/2023 - 20/12/2023 (excluding Inset Days)	Spring Term 04/01/2024 – 27/03/2024 (excluding Inset Days)	Summer Term 15/04/2024 - 19/07/2024 (excluding Inset Days)
Academy level	In school data collection deadlines	Head Teachers	EYFS/Reception – 20 Oct 23 KS2 Y6 (optional) – 4 Oct 23 KS2 Y3-5 – 1 Nov 23 KS2 Y6 – 29 Nov 23 KS1 Y2 – 22 Nov 23 KS1/KS2 Y2-6 – 15 Dec 23 KS1 Y1 – 15 Dec 23 EYFS/Reception – 15 Dec 23 EYFS/KS1/KS2 Yr-6 Target setting 10 Nov 23	KS2 Y6 (optional) – 7 Feb 24 KS1 Y1 – 14 Mar 24 KS2 Y3-5 – 6 Mar 24 KS1/KS2 Y2/Y6 – 20 Mar 24 KS1/KS2 Y1-6 – 22 Mar 24 EYFS/Reception – 22 Mar 24	KS1 Y1 – 19 Jun 24 KS2 Y3-5 – 26 Jun 24 KS1 Y2 – 20 Jun 24 export to LA KS2 Y6 – 1 Jul 24 EYFS YR ELG – 24 Jun 24 export to LA KS2 Y4 MTC – 4pm 24 Jun DfE / 28 Jun 24 KS1 Y1 & 2 Phonics – 17 Jun 24 export to LA /28 Jun 24 KS1 Y1/KS2 Y3-5 - 8 July 24 KS2 Y6 - Input into Arbor 2 or 9 July 24
Local Governing Body level	HT Performance Management Panel meeting	Academies Group Executive Principal (AGEP)	By 6 October 2023 (review/objective setting)	Ideally 26 February - 18 March 2024 (monitoring progress)	Ideally 10 - 21 June 2024 (monitoring progress)
	Full Local Governing Body	Chair of Governors	2 -22 October 2023 (annual administration) 20 November - 20 December 2023	22 January – 9 February 2024 11 - 27 March 2024	7 - 24 May 2024 1 - 19 July 2024 (review year end assessments)
Leadership level	Academy Improvement Review	Head Teacher, Chair, AGEP, Deputy CEO, Trustee	20 November–8 December 2023	4 March - 22 March 2024	17 June - 5 July 2024
DNEAT Board level	DNEAT Standards and Strategic Development Committee	DNEAT Trustees, AGEPs, Deputy CEO	28 September 2023	22 January 2024	13 May 2024
	DNEAT Personnel Committee	DNEAT Trustees, CEO	6 November 2023 (Pay Reviews) 20 November 2023	4 March 2024	17 June 2024
	DNEAT Finance, Audit and Resources Committee	DNEAT Trustees, CEO, COO	6 October 2023 27 November 2023 (ARFS)	5 February 2024	29 April 2024
	Joint Policy Development Committee	DDE, DNEAT Trustees, CEO	13 September 2023	7 March 2024	20 June 2024
	DNEAT Board Meeting	DNEAT Board of Trustees	13 October 2023 15 December 2023	22 March 2024	12 July 2024
	DNEAT AGM	DNEAT Members	-	6 March 2024	-
Trust	Forum	Trustees, Chairs and Heads	3 November 2023 09.00-13.00	1 March 2024, 09.00–13.00	7 June 2024 09.00-13.00