

COVID-19 Educational Settings Risk Assessment

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The health, safety and well-being of all staff and pupils is of utmost importance to us.

This template does not follow the traditional format for a risk assessment. It only covers the control measures needed to manage the risks presented by COVID-19 as low as is possible, in line with community risk levels, therefore the need for scoring or prioritising control implementation is negated. The measures relate to all the persons who may be affected at your setting staff, pupils and visitors. Settings are required to review the identified control measures and describe how they are implementing these in the notes box. Where a control measure does not apply to your setting you can delete the line or enter NA. You may need to add additional control measures specific to your setting, additional space is provided at the end of the form for this purpose.

The control measures that are now needed are very different to those that were previously required when the consequences associated with COVID-19 were significant. More information on the measures identified here is available in the Compliance Code for all educational settings.

Please note: all COVID-19 guidance is available through HR InfoSpace and Norfolk Schools

For ease of reference, changes that are made to this document are detailed below:

Date of change	Section, Page and Change
15/07/2021	New
	Additional measures to reduce Suffolk's COVID-19 transmission in education settings. (Initially 2 weeks) Visitors to the school – Page 10
22//10/2021	Additional measures to reduce Suffolk's COVID-19 transmission in education settings. (Initially 2 weeks) PPE – Page 8
15/11/2021	To implement and follow the guidance from the Public Health framework for managing COVID-19 in Suffolk childcare and educational settings-Suffolk COVID-19 Schools' Plan. Effective from 15 th November 2021. (LEVELS)
25/11/2021	Changes made to the PHF Suffolk advice. New section 7.1 – first review; Update in section 5.2. – Note on close contact testing in an outbreak with multiple cases.
30/11/2021	The school has moved to Level 2.
06/12/2021	Carbon Dioxide Monitors used to identify areas that are poorly ventilated. – Page 7.
04/01/2022	No KS Assemblies. To be reviewed weekly. All staff meetings to be virtual or outside. Page 6 New guidance regarding isolation and close contacts. Page 16 Public Health framework for managing COVID-19 in Suffolk childcare & educational settings -Suffolk COVID-19 Schools' Plan effective from 4 January 2022 followed. Page 22
11/01/2021	New guidance regarding isolation after a positive LFD. Page 16
17/01/2021	New guidance regarding isolation Page 16

Setting/Premises:	Kessingland Church of England Primary Academy		
Location:	Field Lane, Kessingland, NR33 8TD		
Assessment Date:	31 st August 2021	Last Review Date:	17 th January 2022
Assessment completed by:	Adrian Crossland, Sarah Smith and Suzanne Downie		

Please describe how you have met with the required control measures in the “Notes and Further Information” column

Key infection control measures

Cleaning and disinfection

	<p>The setting has developed specific cleaning schedules for items that need cleaning and disinfection. The schedule details all items, frequencies and who is responsible for this following the information detailed in the compliance code. This includes:</p> <ul style="list-style-type: none"> • Cleaning all touch points including those that are fixed to the premises (inside and out) twice a day • Equipment and resources are disinfected on a daily basis as a minimum. <ul style="list-style-type: none"> - Soft furnishings are disinfected with a proprietary fabric disinfectant spray. - Frequency of cleaning and disinfection of equipment is increased based on risk e.g. the number of different users who are handling equipment and resources, the ability of users to undertake effective hand hygiene • Consideration has been given to times of high use and frequency of disinfection increased accordingly where possible. • Shared touch points in staff areas such as those on microwaves, kettles, fridges and photocopiers are wiped down before and after use 	✓	<p>Cleaning schedule is in place.</p> <p>AG and cleaning staff will ensure all touch points are cleaned at least twice a day (AG - 1:30pm)</p> <p>Fabric disinfectant will be available for staff to use at the end of the day where required – soft furnishings will be kept to a minimum.</p> <p>Touch points will be checked by AG after lunchtime.</p> <p>Sanitiser and blue roll will be kept near shared touch points.</p>	31.08.2021
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	<ul style="list-style-type: none"> If a surface is visibly dirty it is always cleaned prior to disinfection. 			
	<ul style="list-style-type: none"> Different cleaning equipment is provided for kitchens, toilets, classrooms and office areas. 	✓	Kitchen use their own products. Separate equipment for toilets – clearly labelled in cleaning cupboards.	31.08.2021
	<p>All Staff who undertake cleaning:</p> <ul style="list-style-type: none"> Know the schedule information. Have received relevant training/instruction Will follow the instructions for cleaning products and disinfectants to ensure it is effective to ensure that all of the surface has disinfectant applied and not to wipe items dry before the required contact time has been achieved. Are provided with disinfectant wipes to enable them to clean and disinfect contact points in teaching spaces and equipment. 	✓	<p>All staff have received relevant training. New staff will have received this from AG as part of induction (01.09.2021 – 03.09.2021).</p> <p>Blue roll and sanitiser will be in rooms/ shared areas and checked regularly.</p>	31.08.2021

Hand hygiene and respiratory hygiene arrangements

Hand hygiene	<ul style="list-style-type: none"> Staff are ensuring that hand hygiene is carried out more frequently than normal (pupils and adults) in an age appropriate way e.g. observing young pupils, instructing in the class (How to hand rub and NHS guidance for handwashing). Event related prompts are given to pupils by staff.....<i>after..... before.... when</i> as a more effective means of promoting hand hygiene than fixed time prompts. Supervision arrangements are in place to support pupils with handwashing where it is needed. Skin friendly wipes such as baby wipes are provided as an alternative where children are not able to wash their hands due to age or health conditions. Hand hygiene frequencies include: arrival, before and after eating, before and after breaks, going to the toilet, before leaving, after removing a face covering, after handling resources 	✓	<p>Reminders and expectations will be shared with pupils on first day back (06.09.2021).</p> <p>Hand hygiene frequencies will be shared with staff on PD day (01.09.2021).</p> <p>Parents will be informed by Class Dojo, sent reminders and have access to the risk assessment.</p>	31.08.2021
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	<p>(including those taken home) and at other identified intervals determined by the setting in relation to the activities carried out.</p> <ul style="list-style-type: none"> • Pupils and staff are aware of the need to avoid touching their eyes, nose or mouth if hands have not been washed. • Staff and pupils have been advised to avoid wearing rings (except for a plain band) in order to ensure thorough handwashing. • Entrances are supervised on arrival in the morning to support hand sanitising. • Staff, pupils (and parents) are advised that handwashing must be carried out when they arrive at home 			
	Hand washing is carried out using running water (static bowls are not used)	✓		31.08.2021
	Hand dryers are efficient and effective in quick drying or have been replaced with more efficient dryers or paper towels	✓		31.08.2021
	Consideration has been given to replacing traditional taps with easy operating lever taps	✓		31.08.2021
	<ul style="list-style-type: none"> • Hand sanitiser points are provided at key locations around the site including: at all entrance doors to the setting, at the entrance to toilet facilities, at the entrance to dining facilities, at points of high contact such as near non-automatic doors in corridors, lifts and stairs, classrooms, office facilities etc. • The location of sanitiser points is reviewed where there are changes to use of different areas of the premises. • Hand sanitiser points are checked regularly and stock replenished where necessary. 	✓	<p>Pupils all wash their hands prior to entering the dining hall.</p> <p>Hand sanitiser points checked regularly – staff to inform AG or SB if they need replenishing.</p>	31.08.2021
	Consideration has been be given to outside points being provided in a manner that enables removal and securing at the end of the day e.g. on tables/temporary or movable stands etc.	✓	Sanitisers are either fixed to the wall, moveable pumps or on stands.	31.08.2021
	Hand sanitiser points have drip trays to deal with spillages and reduce the slip risk where applicable (such as those affixed to walls)		No drip trays. However sanitisers are either located outside or on carpeted areas to reduce risk of slippery floors etc.	31.08.2021



	Hand sanitiser is stored appropriately and safely according to pupil age and individual risks. Where the provision of hand sanitiser points presents a risk of ingestion, this risk is managed through pupil supervision (contact will be made with Health, Safety and Well-Being where this is not possible)	✓		31.08.2021
Respiratory Hygiene	<ul style="list-style-type: none"> Tissues and waste bins are provided in classrooms and other areas to ensure good respiratory hygiene. Bins are emptied regularly throughout the day 	✓	All classrooms have pedal bins. Shared area bins are emptied before lunch (MDSAs) and after lunch and at the end of the day (AG).	31.08.2021
	All staff and pupils are regularly reminded about following <u>Catch it, Kill it, Bin it</u> requirements.	✓	Posters on or near bins as a reminder.	31.08.2021

Ventilation (and use of outside space)

Use of outside space	Outside space will be used where it is possible, for example, whole school assemblies, lunchtimes and for meetings with staff and pupils.	✓	No KS Assemblies. To be reviewed weekly. All staff meetings to be virtual or outside.	04.01.2022
Increasing ventilation	<p>All areas of the premises have been reviewed including meeting rooms and office spaces.</p> <ul style="list-style-type: none"> Mechanical ventilation has been checked to ensure it provides fresh air to rooms Where installed, the setup of air conditioning systems has been reviewed and adjusted to maximise the intake of fresh air. Where fresh air provision is not adequate windows are also opened in these areas. Where systems serve multiple buildings or are fully recirculating, advice has been sought from HVAC engineers and recommendations have been implemented. 	✓	<p>Mechanical ventilation N/A.</p> <p>Windows are opened as much as possible. Roofers aware all windows must be accessible.</p>	31.08.2021
	<ul style="list-style-type: none"> Doors and windows are kept open where possible and safe (in premises with no or limited fresh air mechanical ventilation systems) 	✓	<p>Fire doors N/A</p> <p>Window restrictors in KS1/ EYFS</p>	31.08.2021



	<ul style="list-style-type: none"> Where fire doors need to be kept open to support ventilation, alarm activated door openers have been installed to ensure fire safety is maintained. Non fire doors are secured in the open position Window restrictors are fitted where needed for premises user safety and to prevent unauthorised access. 			
	The school has been allocated 9 Carbon Dioxide monitors. Potential spaces with poor ventilation have been identified and monitors are being used. – Front Office / Thrive Room (JC) / LKS2 Office / Old Medical Room / Deputy Head Room.	✓	SD has tested all offices and classrooms for ventilation and the Carbon Dioxide monitors have been distributed accordingly. 4 monitors can be accessed through the school office as required	6.12.2021
	<p>During cooler weather:</p> <ul style="list-style-type: none"> Windows are fully opened before rooms are occupied and during breaks. Windows are kept partially open when rooms are in use, windows are selected that are not directly next to work areas/pupils desks or high level windows are open fully and low level opened partially Information has been provided to parents, carers and pupils to dress appropriately for cooler temperatures. Pupils with medical conditions that could be affected by the cooler temperature to be seated away from the window. 	✓	Staff informed during PD day (01.09.2021).	31.08.2021
	<ul style="list-style-type: none"> Members of the team are nominated to ensure that windows are opened in accordance with the above Signage is provided to remind occupants not to fully close windows Regular checks are made to ensure that arrangements are being followed 	✓	<p>Cleaners, Phase Leaders and SLT will ensure windows are opened at start of day.</p> <p>Spot checks completed by SLT, premises team and SD.</p>	31.08.2021
Reassurance measures	<ul style="list-style-type: none"> Consideration has been given to installing non-dispersive infrared (NDIR) CO₂ sensors in suitable spaces in order to 			



	assess whether ventilation levels are adequate in line with the compliance code			
Using fans	Where fans are needed in offices, discussion has taken place with staff who use that space to agree terms of use.		Fans will not be used.	31.08.2021
	Where fans are needed in classrooms and other educational areas, a decision for their use has been made by the Headteacher in conjunction with staff.		KS2 fan in activity area must not be used.	31.08.2021
Rooms with no direct source of fresh air	<p>Where rooms cannot be adequately ventilated (naturally or mechanically), they have been taken out of use (subject to the below improvements that can be made in some instances)</p> <ul style="list-style-type: none"> • The room use has been modified to limit access to one person at a time, provide space between occupation and reduce occupancy time to 30 minutes or less • Equipment, machinery that prevent air circulating have been relocated where possible • Tasks that take place in these areas have been reviewed, those that increase generation of aerosols have been modified for these areas (such as physical exertion). • Fans are not used in poorly ventilated areas • Advise has been sought from HSW for using these areas 	✓	<p>The Rainbow Room (SS room) and small room in atrium must only be used by one person, if not wearing a mask. This is until windows in place for ventilation.</p> <p>Changing rooms will not be used.</p>	31.08.2021

PPE

PPE	Arrangements are in place to ensure that PPE guidance is applied in line with the circumstances that are outlined only.	✓	Guidance followed as required.	31.08.2021
Additional measures to reduce Suffolk's COVID-19 transmission in education settings	Staff to wear face coverings in communal areas outside of the classroom, unless exempt for medical reasons.	✓	<p>All staff have been informed by email.</p> <p>Parents have all been made aware.</p>	22/10/2021

Educational visits and use of third-party premises

International visits	Recommendations to not go on international visits this academic year up to and including the 5 September are followed.		N/A	31.08.2021
All visits	<ul style="list-style-type: none"> Staff involved in the risk assessment are familiar with the COVID-19 Educational Settings Compliance code and any specific industry guidance that relates to the activity. The provider has confirmed that they are managing the risk of COVID-19 via completion of the COVID-19 Third Party Premises/Activities Declaration Form for Ed Settings or Good to Go accreditation Where appropriate, the third-party provider is involved in planning arrangements. Arrangements are in place to encourage Asymptomatic Testing for school staff and secondary school pupils before and after the visit Arrangements are in place to obtain assurance from the venue regarding how staff participate in regular testing. A thorough risk assessment is completed using the COVID-19 General Risk Assessment Form in addition to the normal process using Evolve and includes: <ul style="list-style-type: none"> Arrangements for cleaning, ventilation, maintenance of personal hygiene and where possible keeping respectful distance from others including other groups and individuals using the facilities There is an appropriate level of insurance cover for the visit The venue has provided the school with visitor information and briefings, including details of their COVID-19 arrangements 	✓	<p>All visits will be assessed on an individual basis with AC.</p> <p>Protocol will be followed if a visit is approved by AC and EVC.</p>	31.08.2021
Specific considerations	<ul style="list-style-type: none"> Additional factors needed for children (and staff) with SEND and medical conditions have been considered. There are contingency plans in place, for example, to respond to symptoms developing in the group. 	✓	Individual risk assessments will be completed prior to visits.	31.08.2021

Transport and travel

Public and school transport	Pupils, parents and staff have been advised not to use school transport if they have symptoms	✓		31.08.2021
	Pupils, parents and staff have been advised to wash or sanitise their hands before and after using transport services and following guidance for the removal of face coverings where worn.	✓		31.08.2021
	Windows are opened during journeys where it is safe to do so	✓		31.08.2021
	Cleaning arrangements follow the COVID-19 Compliance Code for all Educational Settings.	✓		31.08.2021
	Staff do not transport a symptomatic pupil (unless specifically in relation to a residential setting)	✓		31.08.2021
	<ul style="list-style-type: none"> Staff and secondary pupils continue to use face coverings when using school transport unless exempt from doing so Pupils, parents/carers are advised to follow transport provider requirements to wear face coverings Staff are encouraged to wear face coverings when using public transport. 		N/A	31.08.2021

Visitors

Additional measures to reduce Suffolk's COVID-19 transmission in education settings	Only essential visitors will be allowed in school.	✓	Parents informed by text and Class Dojo. The Headteacher must authorise any visits to the school. The new guidelines must be shared and agreed with the visitor before the visit.	22/10/2021
	All visitors to the school to wear a face covering whilst on site, this includes adults collecting children in the playground.			
	The time of visits occur so that visitors are separated from staff and pupils where possible.	✓	Visitors invited on site out of hours where possible. Alternative entrance used to the pupils and contact minimised.	31.08.2021
	Visits are managed to encourage space creation e.g. through meeting in outside spaces or large well ventilated rooms with furniture spread out	✓		31.08.2021



	<p>Visitors are advised of the following in advance:</p> <ul style="list-style-type: none"> • That you encourage participation in asymptomatic testing • Specific arrangements for the meeting, for example, applying respectful distancing where it is possible. • To leave the setting immediately if they develop symptoms • Hand shaking should be avoided 	✓	Ground rules for visits shared by office team on arrival and shared by the person confirming the visit.	31.08.2021
	<p>On arrival visitors will be:</p> <ul style="list-style-type: none"> • Provided with relevant site information • Asked to perform hand hygiene • Asked to confirm that they do not have symptoms no matter how mild or are currently required to isolate. 	✓	<p>Covid-19 forms will be completed by all visitors on arrival.</p> <p>Office will ensure protocol is followed.</p>	31.08.2021
	Visitors will use their own pen or will be provided with a pen that they take with them.	✓		31.08.2021
	A QR code is in place for events involving large numbers of visitors.		N/A	31.08.2021
	Consideration is given to the layout and use of the reception area and meeting rooms, for example, chairs are moved further apart and sitting side by side where possible.	✓		31.08.2021

Catering

	Where catering services are contracted, the setting has ensured that the service is following the relevant government guidance .	✓	Risk assessment completed by Aspens.	31.08.2021
	Directly provided catering services follow the principles of the Educational Settings Compliance Code and relevant government guidance	✓	Risk assessment completed by Aspens.	31.08.2021
Vending machines	<ul style="list-style-type: none"> • Vending machine disinfection is incorporated into the touch point cleaning arrangements. • Consideration has been given to the number of touch points and that some parts may be hard to clean, e.g. collection slot, therefore performing hand hygiene before and after use is reinforced. • Hand sanitiser and disinfectant wipes are provided next to them with instruction to use before and after. 		N/A	31.08.2021

Health, well-being and attendance

Asymptomatic testing

Spring return	<ul style="list-style-type: none"> Secondary pupils are offered 2 onsite lateral flow tests 3 to 5 days apart on their return (this can commence 3 working days before the start of term and staggered return applied across the first week). Staff and secondary pupils are encouraged to continue to test twice weekly until notified. A small asymptomatic testing site is retained on site at secondary settings so that pupils who are unable to test at home can use this facility. Lateral Flow Device testing arrangements are followed as detailed in guidance on the COVID-19 website for Norfolk Schools The risk assessment templates for LFD testing have been completed as appropriate 	✓	<p>Staff encouraged to take lateral flow tests twice a week and one before returning to school. Reminder email (05.01.2021).</p> <p>Lateral Flow Test arrangements for recording results shared with new staff during induction</p>	05.01.2022
Vaccination	Where eligible, staff and students are encouraged to participate in the vaccination programme.	✓		31.08.2021

First aid

First aid – all settings	COVID-19 First Aid guidance is followed.	✓		31.08.2021
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Individual risk - pupils

Clinically extremely vulnerable	<ul style="list-style-type: none"> Pupils will attend unless they are advised not to by GP or Clinician. Specific recommendations will be assessed where required. 	✓		31.08.2021
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Increase risk including ethnicity and pregnancy	<ul style="list-style-type: none"> Individual risk assessments will be carried out for pupils who are at an increased risk 	✓		31.08.2021
Aerosol generating procedures	<ul style="list-style-type: none"> A specific assessment is in place supported by the young persons health professional and following Ed Settings Guidance on APG's <u>Educational Settings Guidance on AGP's</u> 		N/A	31.08.2021

Individual support planning

Increased supportive measures for pupils/ psychological needs	The measures detailed in <u>Guidance to Support Positive Behaviour</u> have been implemented.	✓		31.08.2021
	Individual Support plans have been reviewed for pupils where required, for example for pupils who are: less able to report symptoms; cannot follow strict hygiene; display behaviours that are challenging to manage in the current context and require close contact tasks. Plans are agreed with staff (parent and pupil where required).	✓	Individual risk assessments completed by class teacher and supported by SENDCo.	31.08.2021
	Support plans include: <ul style="list-style-type: none"> Specific cleaning and disinfection requirements such as changing beds and wheelchairs. Ensuring that staff increase their level of self protection, Ensure that the pupil washing their hands before and after where able to or use skin friendly handwipes before and after Checking that the person does not have symptoms as detailed in the compliance code. 	✓	Additional wipes and sanitiser near the changing bed (Nursery).	31.08.2021
	Staff are aware of the required infection control measures and understanding that the normal PPE that would have previously been used is still required.	✓		31.08.2021

Wellbeing and attendance

Pupil well-being, mental health and behaviour	Arrangements are in place to ensure that pupils are appropriately supported in relation to mental health and well-being difficulties, <u>promoting and supporting mental health and well-being in schools is used.</u>	✓	SaFS team are available to provide additional support.	31.08.2021
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Where attendance is impacted				
	Existing arrangements are followed for supporting students who are distressed and where safeguarding issues come to light.	✓		31.08.2021
	Available resources are used to identify and support students and staff who exhibit signs of distress.	✓		31.08.2021
	Behaviour relating to COVID controls will be managed as it normally would in order to encourage universal hygiene and safety arrangements.	✓	See Behaviour Policy.	31.08.2021
	The setting will discuss and provide reassurance of the measures in place with pupils and parents/carers.	✓	Close liaison with parents, SaFS team and EWO (J.Healey).	31.08.2021

Staff health and well-being

Individual assessment	<ul style="list-style-type: none"> All staff requiring a specific risk assessment have been identified, risk assessments have been undertaken in line with COVID-19 Your health and your safety when working in educational settings and the <u>template provided</u> is used to record conversations and agreed control measures. 	✓		31.08.2021
Wellbeing	Suitable supportive measures have been put in place for staff, for example, how to obtain well-being support	✓	Saxon Wellbeing, support from the SaFS team and signposting to other agencies available.	31.08.2021

Self-Isolation Arrangements – Staff and Pupils

Symptoms	<ul style="list-style-type: none"> Staff know to go home as soon as possible if they develop symptoms of COVID-19 Pupils know what the main symptoms are and who to report to if they develop symptoms, no matter how mild and staff will ensure that they go home as soon as possible Staff check with pupils regarding symptoms on their arrival and remain vigilant for developing symptoms throughout the day Anyone who has developed symptoms and cannot go home immediately will wait in the designated room 	✓	<p>Shared during PD day (01.09.2021)</p> <p>Pupils encouraged to tell any adult if developing symptoms. Shared with pupils and regular reminders at the start of each half-term.</p>	31.08.2021
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	<ul style="list-style-type: none"> Arrangements are in place for the management of pupils who are not able to communicate their symptoms and staff are aware of these arrangements e.g. temperature checks 		Covid-19 designated area is outside in the Quad Area.	
Self-isolation criteria	<p>Staff and pupils know that isolation arrangements must be followed:</p> <ul style="list-style-type: none"> Where notified by NHS Test and Trace In line with travel - <u>Entering the UK</u> If the person has COVID-19 symptoms On receiving a positive LFD or PCR test 	✓		31.08.2021

Collaboration

General Arrangements

General Arrangements	<ul style="list-style-type: none"> Arrangements have been put in place to ensure communication and collaboration between pupils, staff, staff representatives (e.g. unions) and parents. Communication routes are publicised and have been formally planned. 	✓	Risk assessment shared with staff, parents and governors (Governor Hub and School website)	31.08.2021
	<ul style="list-style-type: none"> The template letter (Communicating arrangements with parents and parent engagement (primary and Early Years or Secondary Settings) has been completed and sent to all parents/Carers. Where required the setting has added additional information that has been identified in this risk assessment. 	✓		31.08.2021
	Parents have been communicated with regarding external wraparound care and extra-curricular providers, outlining the measures to look out for and the <u>guidance for parents and carers has been shared to support their decision making</u>	✓		
	The arrangements that have been put in place have considered additional and inclusive support measures where needed, for example, easy read and additional language versions are provided as necessary.	✓	Communication through Dojo with translation available or emailed directly to parents so accessible.	31.08.2021



All staff instruction and involvement	<ul style="list-style-type: none"> • Staff have been instructed on the nature of COVID-19 and the reasons that control measures have changed (as outlined in the compliance code) • Local arrangements identified in this risk assessment have been discussed with all staff and they have confirmed they understand the reason for the control measures that are required. • A record is maintained by the setting which details all of the specific areas of instruction and training that have been provided for all members of staff. • All staff have confirmed that they are confident in applying the control measures identified in this assessment. • Staff have been involved in the practical implementation of this risk assessment (remotely where they are currently not in the setting). • Staff have been given the opportunity to discuss and resolve any concerns that they have. • Staff have been advised that there is no need for anything other than normal personal hygiene and washing of clothing following a day in school. 	✓	Record of training completed. Risk assessment to be discussed as part of PD day (01.09.2021- 03.09.2021) with opportunities for questions and input. Live document shared on Google Drive and community encouraged to share any concerns.	31.08.2021
	Twice-weekly LFD at home for asymptomatic staff advised.	✓	New guidance shared on Google Drive.	15.11.2021
	<p>From 11 January in England, people who receive positive lateral flow device (LFD) test results for coronavirus (COVID-19) will be required to self-isolate immediately and won't be required to take a confirmatory PCR test.</p> <p>This is a temporary measure while COVID-19 rates remain high across the UK. Whilst levels of COVID-19 are high, the vast</p>	✓	New guidance shared with staff by email and with parents using Class Dojo.	17/01/2022



	<p>majority of people with positive LFD results can be confident that they have COVID-19.</p> <p>Lateral flow tests are taken by people who do not have COVID-19 symptoms. Anyone who develops 1 of the 3 main COVID-19 symptoms should stay at home and self-isolate and take a PCR test. They must self-isolate if they get a positive test result, even if they have had a recent negative lateral flow test – these rules have not changed.</p> <p>From Monday 17 January, people who are self-isolating with COVID-19 will have the option to reduce their isolation period after 5 full days if they test negative with a lateral flow device (LFD) test on both day 5 and day 6 and they do not have a temperature. For example, if they test negative on the morning of day 5 and the morning of day 6, they can return to their education or childcare setting immediately on day 6.</p> <p>The first test must be taken no earlier than day 5 of the self-isolation period, and the second must be taken the following day. All test results should be reported to NHS Test and Trace.</p> <p>If the result of either of their tests is positive, they should continue to self-isolate until they get negative results from two LFD tests on consecutive days or until they have completed 10 full days of self-isolation, whichever is earliest.</p>			
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	<p>Anyone who is unable to take LFD tests or anyone who continues to have a temperature will need to complete the full 10 day period of self-isolation.</p> <p>The rest of the household do not need to isolate if they are under 18 or have received 2 doses of the vaccine. Contacts are strongly recommended to take a LFD test for 7 days, and should isolate if they feel unwell or return a positive LFD test. Children under 5 are exempt from daily testing. We will also continue to share when we have a positive case in school so that close contacts can do the same.</p>			
	The setting has ensured that particular attention has been paid to new/inexperienced staff, trainees and those with additional significant role changes.	✓	Additional information shared as part of Induction (01.09.2021)	31.08.2021

Respectful space

	<p>Consideration has been given to where respectful space can be maintained between people including:</p> <ul style="list-style-type: none"> Continued cohorting of staff Utilisation of online meetings and training Keeping numbers minimised for in person meetings and training Reduction of pinch points and areas of congestion Furniture in areas such as reception, meeting rooms, staff rooms and offices has been rearranged to prevent face to face working and support respectful space where possible 	✓		31.08.2021
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Hiring School Premises (and providing premises for club use)

	<ul style="list-style-type: none"> Cleaning and disinfection requirements are established for all areas used (premises and equipment) 		N/A	31.08.2021
	<ul style="list-style-type: none"> Information about ventilation requirements is provided to the user 		N/A	31.08.2021
	<ul style="list-style-type: none"> The school and user have agreed and confirmed their responsibilities prior to use, The hirer has confirmed that they are following COVID-19 control measures for their activities The use of QR codes is encouraged where members of the public take part in the activity. 		N/A	31.08.2021

Review

	Arrangements are in place to monitor the control measures to ensure that they are: <ul style="list-style-type: none"> Effective Working as planned Updated appropriately (reflecting updates to the compliance code) 	✓	Risk Assessment regularly reviewed in line with changes and new guidance issued.	31.08.2021
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Any other actions that are not listed above

LEA Guidance (Suffolk)	Public Health framework for managing COVID-19 in Suffolk childcare & educational settings - Suffolk COVID-19 Schools' Plan effective from 4 January 2022	✓	Latest guidance being followed.	04.01.22



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Assessor's Name: Adrian Crossland	Manager's Name: Rachael Judd
Position: Headteacher	Position: AGEP
Signature: <i>Adrian Crossland</i>	Signature: <i>Rachael Judd</i>