



Staff disqualification declaration

The 2018 update to the [Childcare \(Disqualification\) Regulation 2009](#) requires schools that provide care for pupils under the age of eight to ensure that all staff and volunteers working in these settings are not disqualified from doing so under the [Childcare Act \(2006\)](#) and the Childcare (Disqualification) Regulations 2009.

At the point that an individual is convicted of, or cautioned for, a criminal offence of a specified type or category, or where they meet other disqualification criteria set out in the regulations, the Act and Regulations disqualify staff from:

- Providing early years childcare or later years childcare to children who have not attained the age of eight; or
- Being directly concerned in the management of that childcare.

In addition to inclusion on the children's barred list, the wider disqualification criteria include:

- Being cautioned for, or convicted of, certain violent and sexual criminal offences against children and adults.
- Grounds relating to the care of children (including where an order is made in respect of a child under the person's care).
- Having registration refused or cancelled in relation to childcare or children's homes, or being prohibited from private fostering.

Staff Covered

This means that the following categories of staff in nursery, primary or secondary school settings are covered by the Childcare (Disqualification) Regulations 2009:

- Staff who work in early years provision (including teachers and support staff working in school nursery and reception classes).
- Staff working in later years provision for children who have not attained the age of eight including before school settings, such as breakfast clubs, and after school provision.





Kessingland Church of England Primary Academy

Headteacher: Mr Adrian Crossland

Field Lane, Kessingland, Lowestoft, Suffolk, NR33 7QA Tel: 01502 740223

Email: office@kessingland.dneat.org Web: www.kessingland.dneat.org



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- Staff who are directly concerned in the management of such early or later years provision.

Disqualification

A disqualified person is not permitted to continue to work in a setting providing care for children under age eight, unless they apply for, and are granted, a waiver from Ofsted.





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Employee disqualification declaration form

Please complete the declaration form and return to Suzanne Downie.

Section 1 – Orders or other restrictions	Please circle
Have any orders or other determinations related to childcare been made in respect of you?	Yes/No
Have any orders or other determinations related to childcare been made in respect of a child in your care?	Yes/No
Have any orders or other determinations been made which prevents you from being registered in relation to childcare, children's homes or	Yes/No
Are there any other relevant orders, restrictions or prohibitions in respect of you as set out in the Schedule 1 of the Regulations?	Yes/No
Are you barred from working with children DBS?	Yes/No
Are you prohibited from teaching?	Yes/No Or N/A
Section 2 – Specified and statutory offences	Please circle
Have you ever been cautioned, reprimanded, given a warning for or convicted of:	
<ul style="list-style-type: none"> Any offence against or involving a child? [a child is a person under the age of 18] 	Yes/No
<ul style="list-style-type: none"> Any violent or sexual offence against an adult? 	Yes/No
<ul style="list-style-type: none"> Any offence under the Sexual Offences Act? 	Yes/No
<ul style="list-style-type: none"> Any offence under Schedule 2 (Repealed Statutory Offences) please refer to the Disqualification under the Childcare Act 2006. 	Yes/No
<ul style="list-style-type: none"> Any offence under Schedule 3 (Specified Offences) please refer to the Disqualification under the Childcare Act 2006. 	Yes/No





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In relation to the questions within section 1 and section 2 above, have you ever been cautioned, reprimanded, given a warning for or convicted of any similar offence in another country?		Yes/No	
Section 3 – Provision of information			
If you have answered 'Yes' to any of the questions, you should provide details the below in respect of yourself. You may supply this information separately if you so wish, but you must do so without delay.			
Please provide details of the order, restriction, conviction, caution etc.			
The date(s) of these:			
The relevant court(s) or body(ies):			
You should also provide a copy of the relevant order, caution, conviction, etc. In relation to cautions/convictions, a DBS certificate may be provided.			
Section 4 – Declaration			
In signing this form, I confirm that the information provided is true to the best of my knowledge and that:			
<ul style="list-style-type: none">• I understand my responsibilities to safeguard children.			
<ul style="list-style-type: none">• I understand that I must notify my headteacher immediately of anything that affects my suitability including any cautions, warnings, convictions, orders or other determinations made in respect of me that would render me disqualified from working with children.			
Employee signature			
Print name		Date	

