



## Kessingland Church of England Primary Academy

Headteacher: Mr Adrian Crossland

Field Lane, Kessingland, Lowestoft, Suffolk, NR33 7QA Tel: 01502 740223

Email: [office@kessingland.dneat.org](mailto:office@kessingland.dneat.org) Web: [www.kessingland.dneat.org](http://www.kessingland.dneat.org)



Diocese of Norwich  
Education and  
Academies Trust

### Safeguarding Induction – Policy Agreement for Volunteers

Full Name: \_\_\_\_\_

As a school, we have many policies which are available to read on the school website ([www.or](http://www.or) can be found in the Policies folder held in the staff room. As part of the Induction process, we require you to sign to confirm you have read the following policies and procedures prior to your first day.

The following policies/guidance will be shared prior to the induction meeting then discussed during the induction meeting with the Headteacher or DSL.	Signed	Completion Date
Safeguarding Quick Guide		
Role of the Designated Safeguarding Lead		
<b>Safeguarding Policy</b>		
Keeping Children Safe – Part 1		
Safeguarding Induction handbook completed		
Introduction to Safeguarding for School Based Staff		
<b>Code of Conduct Policy</b>		
Volunteer Risk Assessment		
Signed Confidentiality Agreement		
<b>Whistleblowing Policy</b>		
<b>E-Safety &amp; ICT Acceptable Use Policy</b>		
Signed Acceptable Use of ICT Agreement		
<b>Preventing Radicalisation &amp; Extremism Policy</b>		
Run, Hide and Tell advice		
<b>Health &amp; Safety Policy</b>		
Health & Safety Induction		
Health & Safety Evacuation Plan		
First Aid Responsibilities		
<b>Behaviour Policy</b>		

I confirm that I understand my safeguarding responsibilities and I will follow all school policies and procedures.

Signed: \_\_\_\_\_ Induction Date: \_\_\_\_\_

