



Kessingland Church of England Primary Academy

Headteacher: Mr Adrian Crossland

Field Lane, Kessingland, Lowestoft, Suffolk, NR33 7QA Tel: 01502 740223

Email: office@kessingland.dneat.org Web: www.kessingland.dneat.org



Diocese of Norwich
Education and
Academies Trust

Safeguarding Induction – Policy Agreement

Full Name: _____

As a school, we have many policies which are available to read on the school website (www.or can be found in the Policies folder held in the staff room. As part of the Induction process, we require you to sign to confirm you have read the following policies and procedures.

| The following policies/guidance will be shared prior to the induction meeting then discussed during the induction meeting with the Headteacher or DSL. | Signed | Completion Date |
|--|--------|-----------------|
| School Handbook | | |
| Safeguarding Policy | | |
| Keeping Children Safe – Part 1 (All staff, students and volunteers) | | |
| Guidance for safer working practice | | |
| What to do if you are worried a child is being abused | | |
| Safeguarding Induction handbook completed | | |
| Introduction to Safeguarding for School Based Staff | | |
| Code of Conduct Policy | | |
| Signed Confidentiality Agreement | | |
| Whistleblowing Policy | | |
| ESafety & ICT Acceptable Use Policy | | |
| Signed Acceptable Use of ICT Agreement | | |
| Completed Workforce Online Safety Training | | |
| Preventing Radicalisation & Extremism Policy | | |
| PREVENT Duty – online training | | |
| CHANNEL – online training | | |
| Run, Hide and Tell advice | | |
| Behaviour Policy | | |
| Health & Safety Evacuation Plan | | |
| Suzanne Downie Contact Details for reporting sickness | | |

I confirm that I understand my safeguarding responsibilities and I will follow all school policies and procedures.

Signed: _____ Induction Date: _____

