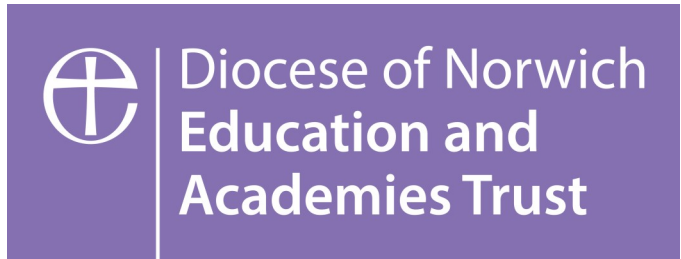


Safeguarding at Kessingland CofE Primary Academy



Designated Safeguarding Lead

Mr. Adrian Crossland



Alternative Designated Safeguarding Leads

Mrs Lynda Hood



Miss Sarah Smith



Safeguarding Governor

Mrs Jan Pierson



Online Safety Lead

Mr Jamie Holland

	PREVENT		
Prevent Lead			Prevent Governor
Mr. Adrian Crossland (Headteacher)			Mrs Jan Pierson (Chair of Governors)

Safeguarding Procedures

'If you have a concern about a child, report it'

If you feel even the slightest concern about the wellbeing of a child please submit a referral to the DSL or the ADSL.

If a pupil wants to talk with you about a safeguarding incident, please follow these basic steps:

- Ensure that you are not in a shut or closed room alone with the child.
- Tell them that you are not able to keep it a secret if you feel it concerns their safety or wellbeing.
- Make notes on a piece of paper or a on Kessingland safeguarding form (found in the staff room).
- Do not ask pupils closed questions: listen to them and assure them you are listening.
- Try not to show any signs of emotion - stay neutral and just record the information.
- Pass on the safeguarding form and any notes to the DSL or ADSL immediately.